

**Bihar Statistical System Development Agency**  
(Under the Administrative control of Planning & Development Department, Govt. of Bihar)

**SHORT TENDER NOTICE**

Sealed tender are invited from reputed Company/Firm for supply of about a lakh printed OMR (Optical Marks Reader) sheets, evaluation of filled OMR sheets and publication of result. Company/Firm will have to

- (i) provide printed OMR sheet as per the requirement of the Department.
- (ii) check filled OMR sheets and accordingly generate merit list within 7 days of examination.
- (iii) provide required software and Hardware for the work
- (iv) prepare the result in MS Excel or similar format as asked by the department and submit it to the Department
- (v) complete the entire process of checking, evaluation & preparation of result in the premises of the Project Director, BSSDA.

Security of OMR Sheet shall be the responsibility of the bidders.

The tender should be submitted in two separate sealed Envelopes 'A' Technical Bid, 'B' Financial Bid. Technical bid will consist of item-1 i.e Qualifying criteria for Bidders & item-3 (EMD amount) The Financial Bid would be opened for only those tenderers whose Technical Bid has been found satisfactory.

1. Technical Bid should contain following documents:

- (i) The firm must be in operation for at least 3 years and should enclose proof of work done in the field of OMR during last 3 years worth at least 10 lakh per year on the average.
- (ii) It must contain self attested photo copy of (a) PAN & TAN No. (b) Reg No. (with supporting paper) (c) IT Returns of past three financial years (d) Proof of registration in Bihar Commercial Tax Department (e) Proof of Registration of Service Tax
- (iii) An affidavit that the firm has not been black listed by any central/ State Govt. agency.

2. Financial Bid should contain the cost of printing, evaluation and publication per thousand OMR sheets.
3. An EMD of Rs. 25,000/-(Twenty five thousand) has to be deposited along with Technical Bid in the form of an A/c payee Demand Draft in favour of "**Bihar Statistical System Development Agency**" payable at **PATNA**. No interest will be paid on the EMD amount.
4. Pre bid Meeting will be held on 18.03.2013 in the Office Chamber of Principal Secretary, Planning & Development Department, Old Secretariat, Patna-800015.
5. The Tender may be sent by post to the Project Director, Bihar Statistical System Development Agency, Directorate of Economics & Statistics Campus, Barrak No.-17, Old Secretariat, Patna-800015 or dropped in the Tender Box with-in stipulated date 21-03-13 and time - 3.00 PM.
6. The Tender shall be opened at 3.30 PM in the Office Chamber of Principal Secretary, Planning & Development Department, Old Secretariat, Patna-800015 in the presence of such tenderers or their authorised representatives who may wish to be present.
7. Tender received after the closing date and time shall not be considered.
8. Bihar Statistical System Development Agency, Bihar, Patna is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reason whatsoever. Offer sent through fax will not be considered.



(Pramod Kumar Verma)

Project Director

Bihar Statistical System Development  
Agency  
Bihar, Patna.